Telecommunications Program

Broadband Workshop
April 20th –April 21st

Registration Form (pg 1)

USDA Rural Development invites people with interest in applying for the Rural Broadband Access Loan Program and the Community Connect Grant Program to attend a **FREE** informational workshop regarding the application process. The workshop will be held in Denver, CO **April 20th-April 21st, 2011**
Hotel information:
Sheraton Downtown Hotel
1550 Court Place, Denver, Colorado
Group Rate: $123/Night
Booking link:

http://www.starwoodmeeting.com/Book/USDA2011April

Registration is free, open to everyone and required for all attendees.

To register for the workshop please complete the table below and provide the information requested for **each individual** attending the workshop. **Registration materials must be submitted by April 8, 2011** via fax or email, contact information provided below. For questions or concerns about the workshop please contact Jenifer Stevenson at 202-205-9386 or Jenifer.Stevenson@wdc.usda.gov

Please submit this registration form to Jenifer Stevenson via email to: Jenifer.Stevenson@wdc.usda.gov or via fax (202) 720-0810 by close of business April 8, 2011.

Attendee Name: **Provide the name of the attendee as he or she would like it to appear on a name card**	**Title:** **Provide the title of the attendee as he or she would like it to appear on a name card**
Contact Information: **Provide a telephone number where the attendee can be reached during business hours**	**Email Address:** **Provide an email address for the attendee so he or she can receive workshop materials**
Days Attending: Check one (Please see attached Agenda for schedule) **Day 1 & Day 2: Broadband Loan Access Program & Community Connect Grant Program** **OR Day 2 ONLY: Community Connect Grant Program**	

Check box if the attendee does **NOT** want to share his or her contact information with the workshop participants

Based on the proposed schedule, we will be having multiple breakout sessions. We will do our absolute best to try and accommodate everyone. Each Broadband session will be repeated at least one time and will have at least one session in which there will be adequate seating and one session in which there will be limited seating. All of the Optional Breakout Sessions (Tips from a Successful Applicant, SBA's Tips on How to Write a Business Plan and FCC's Accessing Wireless Spectrum) will only have one session. When you see that the session is limited, it means that we may not be able to accommodate your request.

1400 Independence Avenue, SW, Washington, DC 20250
Web: http://www.rurdev.usda.gov
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Washington, DC 20250-9410 or call (800)795-3272 (voice) or (202) 720-6382 (TDD).

BREAKOUT SESSION REGISTRATION
Attendee Name:

For Each Timeframe, please select just ONE session to attend. Please note seating will be limited in some sessions and priority will be given based on when the registration is received. If you selected the OPEN TO ALL sessions as your first choice on ALL of your selections, you will not need to submit a second choice selection.

DAY 1

Time: 10:30 am—11:15 am – *FIRST CHOICE*	Time: 10:30 am—11:15 am – *SECOND CHOICE*
Breakout session 1: **OPEN TO ALL** Broadband Loan Program Equity Requirements	Breakout session 1: **OPEN TO ALL** Broadband Loan Program Equity Requirements
Breakout session 2: *Limited seating* Broadband Loan Public Notice Requirements	Breakout session 2: *Limited seating* Broadband Loan Public Notice Requirements
Optional Breakout session 3: *Limited seating* *Tips from a Broadband Loan Recipient*	*Optional Breakout session 3*: *Limited seating* *Tips from a Broadband Loan Recipient*

Time: 11:30 am—12:00 pm— *FIRST CHOICE*	Time: 11:30 am—12:00 pm—*SECOND CHOICE*
Breakout session 4: *Limited Seating* Broadband Loan Market Survey	Breakout session 4: *Limited Seating* Broadband Loan Market Survey
Breakout session 5: **OPEN TO ALL** Broadband Loan Competitive Analysis	Breakout session 5: **OPEN TO ALL** Broadband Loan Competitive Analysis
Optional Breakout session 6: *Limited seating* *FCC's Accessing Wireless Spectrum*	*Optional Breakout session 6*: *Limited seating* *FCC's Accessing Wireless Spectrum*

Time: 1:30 pm –2:45 pm - *FIRST CHOICE*	Time: 1:30 pm –2:45 pm - *SECOND CHOICE*
Breakout session 7: **OPEN TO ALL** Broadband Loan Financial Analysis	Breakout session 7: **OPEN TO ALL** Broadband Loan Financial Analysis
Breakout session 8: *Limited seating* Broadband Loan System Design	Breakout session 8: *Limited seating* Broadband Loan System Design

BREAKOUT SESSION REGISTRATION
Attendee Name:

For Each Timeframe, please select just ONE session to attend. Please note seating will be limited in some sessions and priority will be given based on when the registration is received.

DAY 1 *Continued*

Time: 3:15 pm —4:00 pm – *FIRST CHOICE*	Time: 3:15 pm —4:00 pm – *SECOND CHOICE*
Breakout session 9: *Limited Seating* Broadband Loan Program Equity Requirements Breakout session 10: **OPEN TO ALL** Broadband Loan Public Notice Requirements *Optional Breakout session 11: Limited seating* *SBA's Tips on How to Write a Business Plan*	Breakout session 9: *Limited Seating* Broadband Loan Program Equity Requirements Breakout session 10: **OPEN TO ALL** Broadband Loan Public Notice Requirements *Optional Breakout session 11: Limited seating* *SBA's Tips on How to Write a Business Plan*

Time: 4:15 pm—4:45 pm — *FIRST CHOICE*	Time: 4:15 pm—4:45 pm — *SECOND CHOICE*
Breakout session 12: **OPEN TO ALL** Broadband Loan Market Survey Requirements Breakout session 13: *Limited Seating* Broadband Loan Competitive Analysis	Breakout session 12: **OPEN TO ALL** Broadband Loan Market Survey Requirements Breakout session 13: *Limited Seating* Broadband Loan Competitive Analysis

DAY 2

Time: 9:00 am —10:15 am - *FIRST CHOICE*	Time: 9:00 am —10:15 am- *SECOND CHOICE*
Breakout session 14: *Limited Seating* Broadband Loan Financial Analysis Breakout session 15: **OPEN TO ALL** Broadband Loan System Design	Breakout session 14: *Limited Seating* Broadband Loan Financial Analysis Breakout session 15: **OPEN TO ALL** Broadband Loan System Design

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USDA BROADBAND WORKSHOP
Denver, Colorado
April 20-21st, 2011

Day 1: Wednesday, April 20, 2011

TIME	SESSION TITLE
7:30 AM - 8:30 AM	**Registration**
8:30 AM - 9:00 AM	**Opening Remarks**
9:00 AM - 10:00 AM	**Overview of the Farm Bill Broadband Loan Program**
10:00 AM - 10:30 AM	**Break**
10:30 AM - 11:15 AM	**Breakout Session 1** - Broadband Loan Program: Equity/Additional Cash Reqt.'s **Breakout Session 2** - Broadband Loan Public Notice Requirements **Optional Breakout Session 3** - Tips from a Broadband Loan Recipient
11:15 AM - 11:30 AM	**Move to Breakout Session**
11:30 AM - 12:00 PM	**Breakout Session 4** - Broadband Loan Market Survey Requirements **Breakout Session 5** - Broadband Loan Competitive Analysis **Optional Breakout Session 6** - FCC's Accessing Wireless Spectrum
12:00 PM - 1:30 PM	**Lunch on your own**
1:30 PM - 2:45 PM	**Breakout Session 7** - Broadband Loan Financial Analysis **Breakout Session 8** - Broadband Loan System Design
2:45 PM - 3:15 PM	**Break**
3:15 PM - 4:00 PM	**Breakout Session 9** - Broadband Loan Program: Equity/Additional Cash Reqt.'s **Breakout Session 10** - Broadband Loan Public Notice Requirements **Optional Breakout Session 11** - SBA's Tips on How to Write a Business Plan
4:00 PM - 4:15 PM	**Move to Breakout Session**
4:15 PM - 4:45 PM	**Breakout Session 12** - Broadband Loan Market Survey Requirements **Breakout Session 13** - Broadband Loan Competitive Analysis

USDA BROADBAND WORKSHOP
Denver, Colorado
April 20-21st, 2011

Day 2: Thursday, April 21, 2011

TIME			SESSION TITLE
8:30 AM	-	9:00 AM	**Registration (For People Attending Day 2 Only)**
9:00 AM	-	10:15 AM	**Breakout Session 14** - Broadband Loan Financial Analysis **Breakout Session 15** - Broadband Loan System Design
10:15 AM	-	10:30 AM	**Move to Breakout Session/BREAK**
10:30 AM	-	11:30 AM	**Open Q & A Session** **Closing remarks on the Farm Bill Broadband Loan Program**
11:30 AM	-	1:00 PM	**Lunch on your own (for people attending both days)**
12:00 PM	-	1:00 PM	**Community Connect Registration (for people just attending Community Connect portion)**
1:00 PM	-	1:30 PM	**Community Connect Grant Program:** **Regulation and Notice of Solicitation of Applications**
1:30 PM	-	3:00 PM	**Community Connect Grant Program: Application Process**
3:00 PM	-	3:30 PM	**Break**
3:30 PM	-	5:00 PM	**Listening Session** - How does RUS improve the DLT, Community Connect, Farm Bill Broadband and Telecommunications Infrastructure Programs?

END OF WORKSHOP