

The banner features a grayscale American flag on the left, a circular logo with stars and the text 'RECOVERY.GOV' on the right, and a background image of a city street. The title 'Broadband USA Mapping Tool Help Guide' is centered in a large, bold, sans-serif font.

Broadband USA

Mapping Tool Help Guide

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Overview

As part of the ARRA application process, all BIP and BTOP Infrastructure Program applicants must submit their Service Area Map(s) through the web-based mapping tool. In addition, incumbent service providers must submit maps of their proposed funded service area(s) through the web-based mapping tool in order to be considered when determining Service Area eligibility of BIP and BTOP Infrastructure Program applicants.

Keep in mind that a Service Area means the geographic area within which a service provider offers telecommunications service, or is proposing to offer telecommunications service. Non-contiguous areas are considered separate Service Areas and must be treated separately for the purpose of determining Service Area eligibility. Multiple service areas may be included in a single application.

Applicant Step-by-Step Instructions

Logging into the System

1. Go to: <http://broadbandUSA.gov>
2. Select the “Apply” menu option.
3. Select “Mapping Tool” option from the Apply screen.
4. This will take you to the mapping tool home page below.
5. Sign in by selecting ‘Login’ using your Level 1 eAuthentication User ID and password. If you do not already have an eAuthentication account with Level 1 access, follow the instructions to Create a Level 1 eAuthentication ID below.



Broadband USA

Welcome to the Broadband USA Mapping Tool

[Home](#) | [Map](#) | [Public Notice](#) | [Help](#) | [Login](#)

Welcome to the Broadband USA Mapping Tool homepage! This tool serves two purposes. First, this tool will be used by those applying for funding under the Broadband Initiatives Program (BIP) and the Broadband Technology Opportunities Program (BTOP). Please note that only applicants submitting Broadband Infrastructure projects need to use this tool. Applicants submitting either Sustainable Broadband Adoption or Public Computer Center projects should not use this tool. Second, this tool will be used by RUS and NTIA to post a Public Notice of the proposed funded Service Area(s) for each Broadband Infrastructure applicant and can be used by existing service providers to submit information regarding their service offerings.

The Public Notice Filings (PNFs) will provide a 30-day period for existing service providers to submit information to the agencies regarding their existing service offerings. **Providing a response is strictly voluntary.** Existing service providers are not required to provide a response to any Public Notice Filing, but must do so in order for their existing services to be considered when determining the eligibility of the proposed funded service areas identified in the associated BIP or BTOP Infrastructure application. **RUS and NTIA will not accept paper submissions of responses; any paper submissions will be returned.**

Those interested in viewing or responding to a PNF should click on the "Public Notice" menu option. The "List of Public Notice Filings" page enables users to view all published PNFs and file a response. **Please note that existing broadband service providers responding to PNFs with multiple proposed funded service areas will need to file a separate response for each individual service area within that application in order for their existing services to be considered when determining the eligibility of the proposed funded service areas identified in the BIP and BTOP Infrastructure applications.**

In order to use this tool to create a map of your proposed funded Service Area or to file a response to a published PNF, you must register for an eAuthentication ID with level 1 access. If you have already registered, please login. If you have not already registered, please click the "register" button below.

* If using Internet Explorer, you may need to add http://*.broadbandusa.gov to the Trusted Sites to display map information layers. See Help for instructions on adding this to your Trusted Sites.

* Dependent upon browser/version used, you may need to modify your browser's Internet settings in order to utilize the copy/paste to transfer data to ApplyOnline. See Help for instructions on modifying Internet settings.

If you experience technical difficulties or if you have any questions about using this tool, please contact our Help Desk at 1-800-457-3642 then press 225, or email rd.hd@stl.usda.gov.

If you have registered and activated your Level 1 Id, please select Login.

Login

If you have not registered for a level 1 Id, please select Register

Register

Create an eAuthentication ID

1. Select the “Register” button from the Mapping Tool home page, or the Register – eAuthentication from BroadbandUSA.gov.
2. Input your applicable information and Select the “continue” button.
3. Review your information. If everything is correct, Select the “submit” button.
4. The system will now send you a confirmation email.
5. Select on the “Activate Account” link in the email to activate your eAuthentication account with Level 1 access. You must Select on the activation link provided in the confirmation email within 7 days or your account will be terminated and you will have to start the entire process again.
6. If you do not receive a confirmation email within 24 hours, check your personal email filter settings. For further assistance, contact the ITS Service Desk at eAuthHelpDesk@ftc.usda.gov or 800-457-3642.

Level 1 Access
Step 1 of 4: User Information

If you are a USDA Federal Employee, click [Employee Create an Account](#) to continue with the USDA eAuthentication registration process.

Public customers should complete the information below to create a USDA account. Please read the eAuthentication [Privacy Act Statement](#) and [Public Burden Statement](#) for more information on how your personal information will be protected.

All required fields are marked by an asterisk (*). Enter your first and last name exactly as it appears on your government issued photo ID (e.g. state driver's license).

User ID*:	<input type="text"/>	6-20 characters
Password*:	<input type="password"/>	9-12 characters Click here for additional requirements
Confirm Password*:	<input type="password"/>	
First Name*:	<input type="text"/>	
Middle Initial:	<input type="text"/>	
Last Name*:	<input type="text"/>	
Home Postal/Zip Code:	<input type="text"/>	
Country Name*:	<input type="text"/>	
Email*:	<input type="text"/>	Email address must be valid to complete registration
Confirm Email*:	<input type="text"/>	

Enter the required information, select Continue. You will be sent an email to activate your account.

First Time - Create a New Application

The first time you successfully login to the Mapping Tool, a new application will be created and you will be taken directly into the Edit Service Area screen. This will allow you to create the first service area for the application you are working on. Note: A Service Area is a contiguous geographic area. Your application may include one or multiple Service Areas. You should create a Service Area Map and provide Service Area details for each contiguous geographic area which your application proposes to serve with grant and/or loan funds. Once you have completed entering all of your service areas, and submit the application, you will be provided with a reference number to enter into the online application system.

1. Enter the name that you want to give the service area.
2. Select the State, County, and Communities you propose to serve in this service area, then select the 'Save and Continue' button.
3. You can select additional communities from other counties or states as applicable. After saving the first county/state select another county or state and select the desired community and then Select the "Save" button or states as applicable.

Broadband USA

Edit Service Area

Home | Map | Public Notice | Applicants & Respondents | Help | Logout

Application: Eligibility Map | View Map By Reference Number | Service Area

To begin, enter the name and select the communities in your service area. Click 'Save and Continue' to draw your service area on the map.

See the User Guide for detailed instructions.

Name the service area

Name:

Communities

State: **Select the state**

County: **Select the county**

Community

Select only the communities that you propose to serve with this application in this service area.













After state, county & communities are selected, 'Save and Continue' to draw the area

Drawing Service Area Maps





Once you have saved your service area information you will be directed to draw your service area. A pop-up detailing step by step direction to draw the areas will be displayed. Please read this guidance. You may then minimize it for reference while drawing. Microsoft Silverlight Version 2.0 or higher is needed to perform these functions. If you do not have Silverlight installed, you will be prompted to install.

The service area must be drawn first. If your unserved or underserved area has the same boundaries as the service area, just draw the polygon boundaries of those outside of the service area and **the tool will automatically crop the unserved and underserved area to the service area boundaries.**

Please follow these steps carefully.

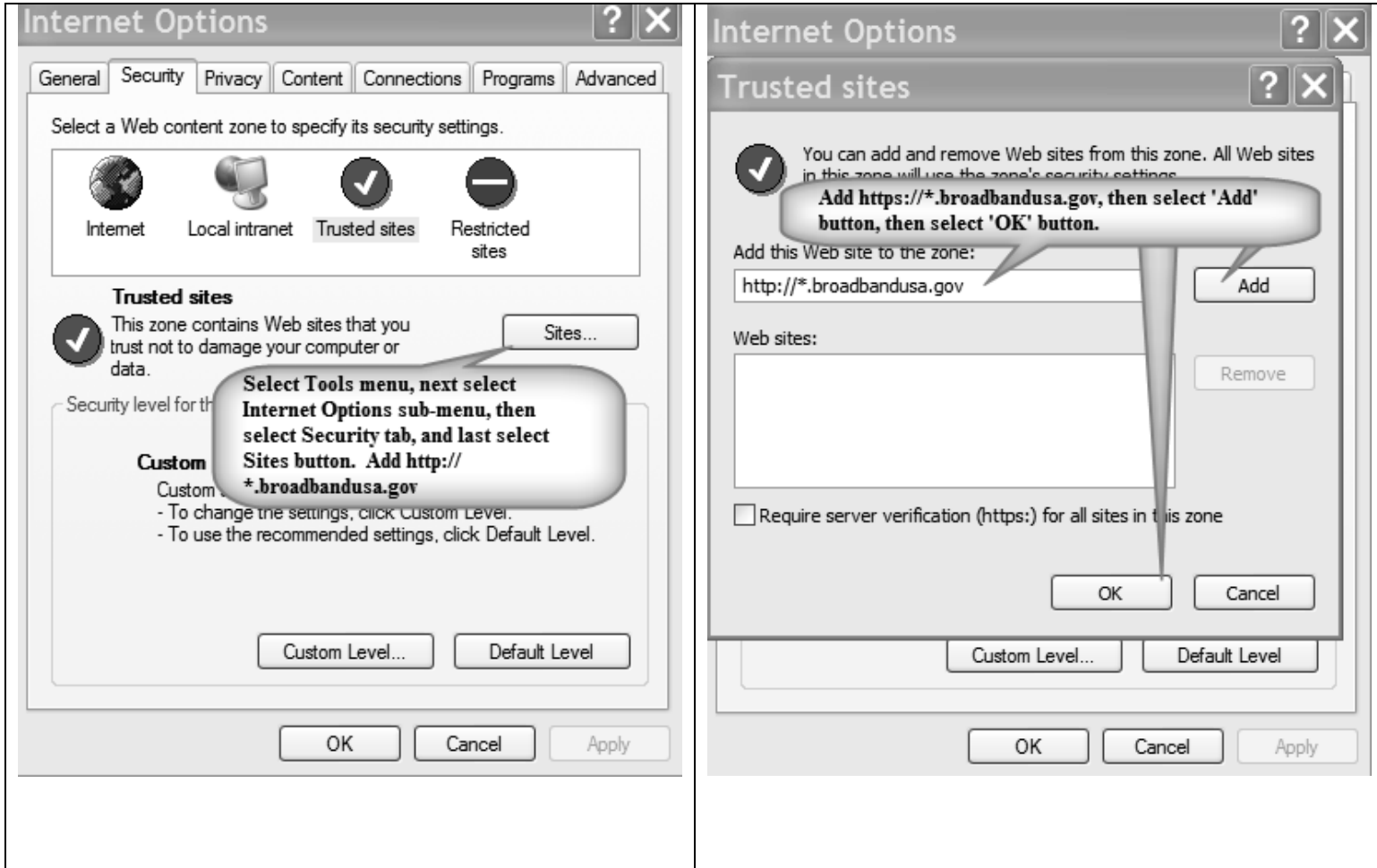
1. Adjust the map to the best position to enable to you to draw your areas. You can reposition by selecting the left mouse button, holding it, and dragging the map to another position. You may also use the  button to reposition. You may zoom in and out by selecting the  and  magnifying glass buttons on the left.
2. Select the  Service Area button, then the “Add New Region”  button. Next, select your first anchor point, release the mouse button, position the mouse to the next anchor point and select, continuing until your polygon shape is finished, then **press the enter key on your keyboard to complete the drawing. Do Not double-Select.**
3. You may select the “Save” button at any time to save your work. Selecting “Done” will save your work and exit the map.
4. If necessary, select the  Service Area - Unserved button to draw un-served areas. Next, select the “Add New Region”  button to draw the area just as you did the 1st area. **Press the enter key on your keyboard to complete the drawing. Do not double-Select!**
5. If necessary, select the  Service Area - Underserved button to draw under-served areas. Next, select the “Add New Region”  button to draw this area just as you did the 1st area. **Press the enter key on your keyboard to complete the drawing. Do not double-Select!**
6. If you want to edit a Service Area you have drawn, you can use other drawing tools.
 - You can use the “Cut from existing region”  button to cut an area out of an existing area. After selecting the button, draw the area you would like to remove, just as you did to create an area. Once the polygon is complete, **press the enter button on your keyboard** and that area will be removed.
 - To move an anchor point, select the “Select Region”  button, next select the area that you want to work with, select the “Move Anchor on Selected Region”  button, select the point

you want to move with the left mouse button, hold, and drag the anchor point to the new position.

- To add an anchor point, select the “Select Region”  button, next select the area that you want to work with, select the “Add Anchor To Selected Region”  button, select the previously drawn line that will go to the new anchor point, hold and drag the new point to the correct position.
- To remove an anchor point, select the “Select Region”  button, next select the area that you want to work with, select the “Remove Anchor from Selected Region”  button, then select the anchor point that you want to remove, and the point will be removed and the polygon adjusted.

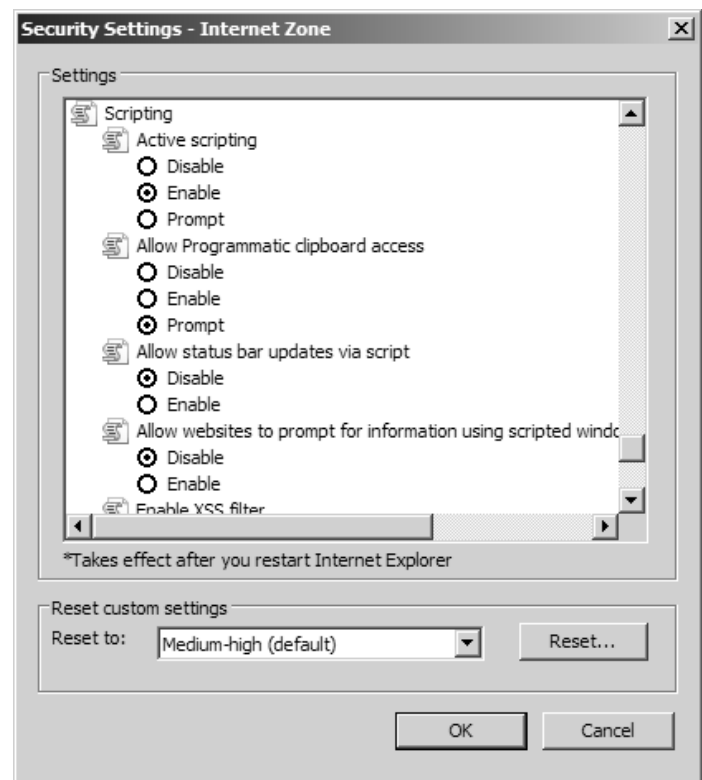
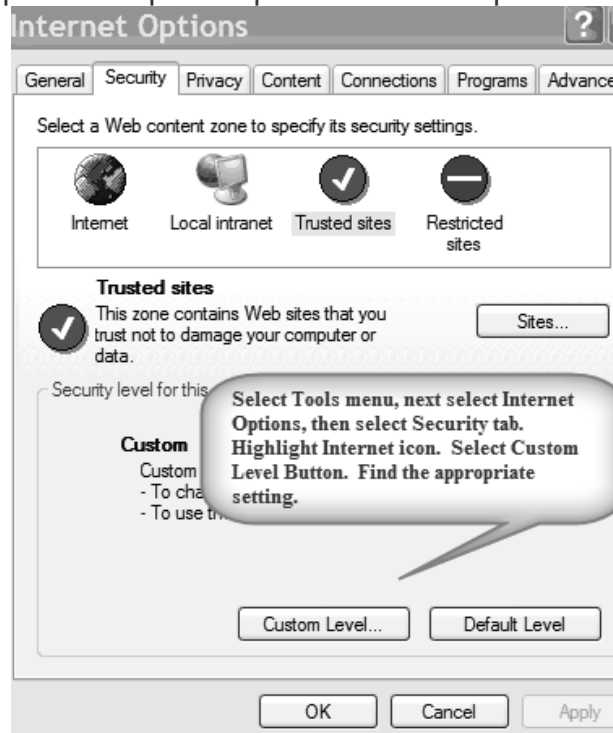
Display of Map Layers

If you are having issues displaying map layers, please add this site to your Trusted Sites. Follow these instructions:



Copy To Clipboard

If you are having issues with the Copy to Clipboard Functionality please follow these instructions: Internet Explorer may be required, as some browsers do not allow this functionality. Setting to be modified may be slightly different between different versions. Enable the option that allows programmatic access to clipboard or paste operations via scripts. Examples of a few are shown:



Review and Submit Application

1. Once you have created all applicable Service Area(s) for your application, review all information for accuracy and Select the “Submit” button.
2. At the top of the screen you will see that there is now a Reference Number associated with your submission. Please make note of this number and submit the Reference Number within your application.

Broadband USA

View Application

Home | Map | Public Notice | Applicants & Respondents

Applicants & Respondents > Application List > View Application

Created Date: 7/22/2009
 Submitted Date: 7/22/2009
 Reference Number: 3262-9CB0-4BA4-AF22

Service Area & Communities

Area Name	Communities Chosen	Population in Polygon	Households in Polygon	Square Miles in Polygon	Census Blocks with Centroid in Polygon
HelpGuide	Map				
Total	List	1,535	813	83	List

Once you have reviewed your service area information and areas and verified accuracy, select 'Submit', and you will be presented with a reference number. This may be copied to the clipboard and pasted into the online application.

A list of the census blocks with centroid in your service area polygon will be provided. The list may be copied to the clipboard and pasted into the online application.

Edit Service Area Details and Maps

1. Select on the “Action” button next to the Service Area you want to edit and choose “Edit” from the drop down list. You may also delete areas, or edit the map from the action button.
2. Review the Service Area Details and make any necessary changes.
3. To review or edit the communities selected, choose the applicable State and Country from the State and County drop down lists provided. Select the box next to any community you wish to add or delete.
4. Select the “Save” button once you have updated your Service Area Details.

Submitted Date:
Reference Number:

You may add as many service areas as necessary

Add New Service Area Submit

To determine the census information, please select the 'Action' button, then select 'Calculate Census Totals' for each service area. This calculation may take a while as it is based upon the census blocks included within the area. Accessing the census block list may also take a while if there are many in the service area, as the list is dynamically created. Please be patient.

* The census data is based upon 2000 census summary file data including the rural file supplement. The census blocks included in the list are those whose centroid is within the polygon that you draw. Population and households are aggregated from those census blocks. The square miles calculation is based upon the polygon only. This information is provided to aid you in filling out your application, but you are not required to use it in your application. If you wish to utilize this information, please review the census blocks and if there are blocks missing or showing information you copied into the clipboard and notate it in your application.

* Dependent upon browser/version used, information you copied into the clipboard may not be available. In order to utilize the copy/paste to transfer information, please refer to the help for your browser.

You may edit a map by selecting the area name or 'Map'

You must select 'Action', and 'Calculate Census Totals' to get the census data. If the map is modified you must recalculate. You may edit or delete a service area.

Area Name	Communities Chosen	Population in Polygon	Households in Polygon	Square Miles in Polygon	Census Blocks with Centroid in Polygon
test					
Total	List	2,242,716	946,540	8,401	List

Map ACTION ▾

- Edit Service Area Details
- Delete
- Edit Map
- Calculate Census Totals

Public Notice Respondents Step-by-Step Instructions

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If you experience technical difficulties or if you have any questions about using this tool, please contact our Help Desk at 1-800-457-3642 then press 225, or email rd.hd@stl.usda.gov.

If you have registered and activated your Level 1 Id, please select Login.

If you have not registered for a level 1 Id, please select Register

Create an eAuthentication ID

1. Select the “Register” button from the Mapping Tool home page, or the Register – eAuthentication from BroadbandUSA.gov.
2. Input your applicable information and Select the “continue” button.
3. Review your information. If everything is correct, Select the “submit” button.
4. The system will now send you a confirmation email.
5. Select on the “Activate Account” link in the email to activate your eAuthentication account with Level 1 access. You must Select on the activation link provided in the confirmation email within 7 days or your account will be terminated and you will have to start the entire process again.
6. If you do not receive a confirmation email within 24 hours, check your personal email filter settings. For further assistance, contact the ITS Service Desk at eAuthHelpDesk@ftc.usda.gov or 800-457-3642.

Level 1 Access
Step 1 of 4: User Information

If you are a USDA Federal Employee, click [Employee Create an Account](#) to continue with the USDA eAuthentication registration process.

Public customers should complete the information below to create a USDA account. Please read the eAuthentication [Privacy Act Statement](#) and [Public Burden Statement](#) for more information on how your personal information will be protected.

All required fields are marked by an asterisk (*). Enter your first and last name exactly as it appears on your government issued photo ID (e.g. state driver's license).

User ID*:	<input type="text"/>	6-20 characters
Password*:	<input type="password"/>	9-12 characters Click here for additional requirements
Confirm Password*:	<input type="password"/>	
First Name*:	<input type="text"/>	
Middle Initial:	<input type="text"/>	
Last Name*:	<input type="text"/>	
Home Postal/Zip Code:	<input type="text"/>	
Country Name*:	<input type="text"/>	
Email*:	<input type="text"/>	Email address must be valid to complete registration
Confirm Email*:	<input type="text"/>	

Enter the required information, select Continue. You will be sent an email to activate your account.

View Published Public Notice Filings (PNF)

1. Select on the “Public Notice” menu option and select “List of Public Notice Filings.”
2. Select the “View” link next to the Public Notice Filing (PNF) you want to view.



List of Public Notice Filings (PNF)

Home | Map | Public Notice | Help | Login

Home > Public Notice > List of Public Notice Filings

This page enables users to view and/or respond to published Public Notice Filings (PNFs) for BIP and BTOP Infrastructure applications. Providing a response is strictly voluntary. Existing service providers are not required to provide a response to any Public Notice Filing, but must do so in order for their existing services to be considered when determining the eligibility of the proposed funded service areas identified in the associated BIP or BTOP Infrastructure application. Use the drop-down menus provided to search by state or by applicant.

To respond to a PNF, users should click on the "View" link next to the PNF they are interested in and click on the "File a Response" button at the bottom of the PNF. **Please note that existing broadband service providers responding to PNFs with multiple proposed funded service areas will need to file a separate response for each individual service area within that application in order for their existing services to be considered when determining the eligibility of the proposed funded service areas identified in the BIP and BTOP Infrastructure applications.** In addition, RUS and NTIA will not accept paper submissions of responses; any paper responses will be returned.

All information submitted by existing service providers will be treated as proprietary and confidential to the extent permitted under applicable law except for the name of the company submitting this response and the summary set forth in the Incumbent's Summary Box.

* Service Areas for paper applications may not currently be captured in this system.

If you experience technical difficulties or if you have any questions about using this tool, please contact our Help Desk at 1-800-457-3642 then press 225, or email rd.hd@stl.usda.gov.

Filter & Sort Options:

Organization: State:

Org	PNF States	Published	Closed
View @LI	OK	9/2/2009	10/3/2009

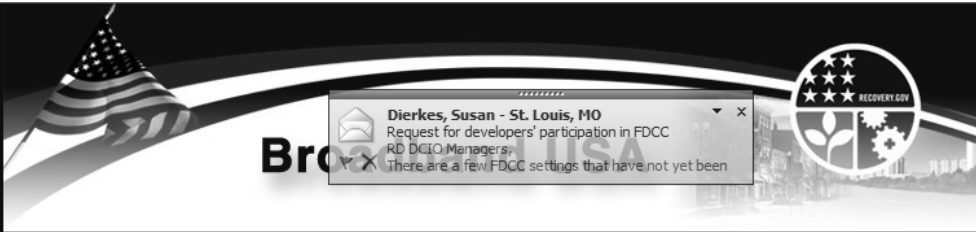
After selecting your criteria of 'Organization' and/or 'State' and selecting Go, you get a list of the currently published Public Notice Filings that meet that criteria. To see further details, select 'View' on the line of the Public Notice you want to see.

Home | Department of Commerce | National Telecommunications Information Administration | Rural Development | Rural Utilities Service | NTIA | Additional Links | Privacy Policy | FOIA | Information Quality Guidelines | Accessibility USDA | FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | USA.gov | White House

3. If after viewing the Public Notice Filing, you wish to file a response, follow the instructions below.

File a Response to a Public Notice Filing (PNF)

1. If filing a response, select the “File a Response” button at the bottom of the screen.
2. Fill in all required sections on behalf of your company and select the “Save” button at the bottom of the screen.
3. Select the applicable Service Area from the drop down list (Note: there may be 1 Service Area or many Service Areas. You must submit a separate Public Notice Response for each individual Service Area).
4. Select the “Draw Map of Your Existing Service Area” link just below the selected Service Area.
5. You should now be able to view the applicant’s Service Area Map, Unserved, and Underserved Household Map.



Dierkes, Susan - St. Louis, MO
 Request for developers' participation in FDCC
 RD DCIO Managers
 There are a few FDCC settings that have not yet been

File a Public Notice Response

Home | Map | Public Notice | Applicants & Respondents | Help | Logout

Public Notice Response List > [View Public Notice Response](#) > [Edit Public Notice Response](#)

OMB Control Number: 0660-0031
 OMB Control Number: 0572-0142
 Expiration Date: 01/31/2010

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act (PRA), unless that collection displays a currently valid Office of Management and Budget (OMB) control number.

Applicant: American

Enter the appropriate information for the respondent.

* Denotes required fields.

* Respondent's Organization:

* Contact Person:

* Phone:

* Email:

* Confirm Email:

Please provide a brief summary in the Respondent's Summary Box below of the information that you are providing in this public notice response as it relates to the classification of the applicant's service area being unserved or underserved for the areas that overlap with your service area. Your summary shall be publicly available and therefore you may want to omit any data that you deem confidential or proprietary. Please note that only the name of the company submitting this response and the summary below will be made public. All other information provided in this public notice response will be treated as proprietary and confidential to the extent permitted under applicable law.

* Respondent's Summary:

If you want to file a response to a Public Notice for multiple Service Areas, you must file a separate response for each individual Service Area.

* Service Area: Please select a Service Area

Select the Service Area that you are responding to from the DropDown list. (Note: There may be many Service Areas. You must file a separate response for each Service Area.)

* Map: Draw Map of Your Existing Service Area

After selecting an area from the list, select 'Draw Map of Your Existing Service Area'

Capable of Receiving Broadband Service within the Proposed Funded Service Area with at least 3 Mbps Downstream in Proposed Funded Service Area

* Does the proposed funded service area have broadband transmission speeds of at least 3 Mbps downstream within the proposed funded service area for which this Public Notice Response is responding to?
 Yes No

If you do advertise broadband transmission speeds of at least 3 Mbps downstream within the proposed funded service area, please upload a copy of your advertisement.

You may upload 1 supporting document. Accepted file types include TIF, JPG, PNG, PDF, Word, and Excel. The maximum allowed file size is 4MB. If you upload consecutive documents, the previous document will be replaced.

Supporting Document: [View Supporting Document](#)

Existing Establishments Capable of Receiving Broadband Service within the Proposed Funded Service Area

The number of establishments capable of receiving broadband service within the proposed funded Service Area. The definition of broadband service can be found in the NOFA.

* Residential Households: 0

* Business Establishments: 0




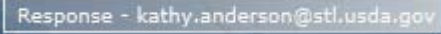








Number of Existing Broadband Subscribers Within the Proposed Funded Service Area

The number of existing customers purchasing broadband service within the proposed funded Service Area. Please make sure to address all service tiers that are offered and the number of customers subscribing to each service tier.

Residential Broadband Subscribers			Business Broadband Subscribers		
Advertised Download and Upload Speeds	Service Rate (price/mo)	Number of Subscribers	Advertised Download and Upload Speeds	Service Rate (price/mo)	Number of Subscribers
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>

Drawing Public Notice Response Service Area Maps

Please follow these steps carefully.

1. Adjust the map to the best position to enable to you to draw your areas. You can reposition by selecting the left mouse button, holding it, and dragging the map to another position. You may also use the  button to reposition. You may zoom in and out by selecting the  and  magnifying glass buttons on the left.
2. Select the  button, then the “Add New Region”  button. Next, select your first anchor point, release the mouse button, position the mouse to the next anchor point and select, continuing until your polygon shape is finished, then **press the enter key on your keyboard to complete the drawing. Do Not double-Select.**
3. You may select the “Save” button at any time to save your work. Selecting “Done” will save your work and exit the map.
4. If you want to edit a Service Area you have drawn, you can use other drawing tools.
 - You can use the “Cut from existing region”  button to cut an area out of an existing area. After selecting the button, draw the area you would like to remove, just as you did to create an area. Once the polygon is complete, **press the enter button on your keyboard** and that area will be removed.
 - To move an anchor point, select the “Select Region”  button, next select the area that you want to work with, select the “Move Anchor on Selected Region”  button, select the point you want to move with the left mouse button, hold, and drag the anchor point to the new position.
 - To add an anchor point, select the “Select Region”  button, next select the area that you want to work with, select the “Add Anchor To Selected Region”  button, select the previously drawn line that will go to the new anchor point, hold and drag the new point to the correct position.
 - To remove an anchor point, select the “Select Region”  button, next select the area that you want to work with, select the “Remove Anchor from Selected Region”  button, then select the anchor point that you want to remove, and the point will be removed and the polygon adjusted.

Review and Submit Public Notice Response

1. Review your Public Notice Response information, including your map, to confirm that the information is accurate.
2. Select the box at the bottom of the screen, certifying that the information contained in your Public Notice Response.
3. Select the "Submit" button at the bottom of the page.
4. You can now file additional Public Notice Responses for other applications and/or Service Areas. Go back and view the Public Notice Filings listed on website to determine if you need to submit additional Public Notice Responses.

You must certify before you will be allowed to submit a response.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief

*** All information submitted by existing service providers will be treated as proprietary and confidential to the extent permitted under applicable law except for the name of the company submitting this response and the summary set forth in the Respondent's Summary Box.**

Save

Submit